

---

# NOTICE OF MEETING

---

## CABINET MEMBER FOR ENVIRONMENT & COMMUNITY SAFETY DECISION MEETING

**FRIDAY, 29 JANUARY 2016 AT 10.00 AM**

### **THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL**

Telephone enquiries to Jane Di Dino 023 9283 4060

Email: [jane.didino@portsmouthcc.gov.uk](mailto:jane.didino@portsmouthcc.gov.uk)

---

## **CABINET MEMBER FOR ENVIRONMENT & COMMUNITY SAFETY DECISION MEETING**

Councillor Robert New (Conservative)

### **Group Spokespersons**

Councillor Yahiya Chowdhury, Labour

Councillor Julie Swan, UK Independence Party

Councillor Phil Smith, Liberal Democrat

---

(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## **A G E N D A**

- 1 Apologies for Absence**
- 2 Declaration of Members' Interests**
- 3 Business support team fees and charges 2016-17 - Environmental Health  
(Pages 1 - 10)**

Purpose  
To advise the Cabinet Member for Environment & Community Safety of the licences issues by the Business Support Team and to obtain approval for revised fees and charges to be put into effect as from 1 April 2016.

The services impacted by this policy are those which include the registration of businesses which involve a potential risk of infectious disease transfer (such as tattooing and skin piercing) and those involving the licensing of businesses where animal welfare concerns might arise (such as pet shops and dog breeding).

For clarity, licensing requires an annual renewal fee whereas registrations involve a one-off fee upon application.

**RECOMMENDED that the Cabinet Member for Environment & Community Safety approve the licence and registration charges as set out in appendix one.**

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.